

## PARENT VOLUNTEER FORM

NAME: \_\_\_\_\_

PHONE: \_\_\_\_\_ Email \_\_\_\_\_

**Please check any area in which you would like to volunteer:**

- \_\_\_\_\_ **Coordinator:** Organizes needs for Potluck dinners or large events.
- \_\_\_\_\_ **Scholastic Book Orders:** Compile book orders, separate and bag book orders.
- \_\_\_\_\_ **Hospitality:** Provide baked goods and beverages, and assist with set up and clean up for Open House and Parent Education evenings approximately three times per year.
- \_\_\_\_\_ **Materials Making:** Assist in the preparation of classroom materials such as cutting, laminating, etc. as directed by the Teachers, (you can do most work at home.)
- \_\_\_\_\_ **Classroom Help:** Assistance for special events such as parties, baking, quilting, special projects etc.
- \_\_\_\_\_ **Field Trips:** (Kindergarten only) Attend field trips with staff member and help with supervision.
- \_\_\_\_\_ **Outdoor Assistance:** Assist with any labor work such as possible garden beds or playground equipment.
- \_\_\_\_\_ **Office Help:** Assist in simple office operations such as copying, mailing, filing, or writing.
- \_\_\_\_\_ **Carnegie Museum displays:** Pick up or return displays from the Carnegie Museum in Oakland approximately once a month.
- \_\_\_\_\_ **Service Project Help:** Help in organizing or transporting donations prepared by the children for various community projects.

Please use this space for any other suggestions: \_\_\_\_\_

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